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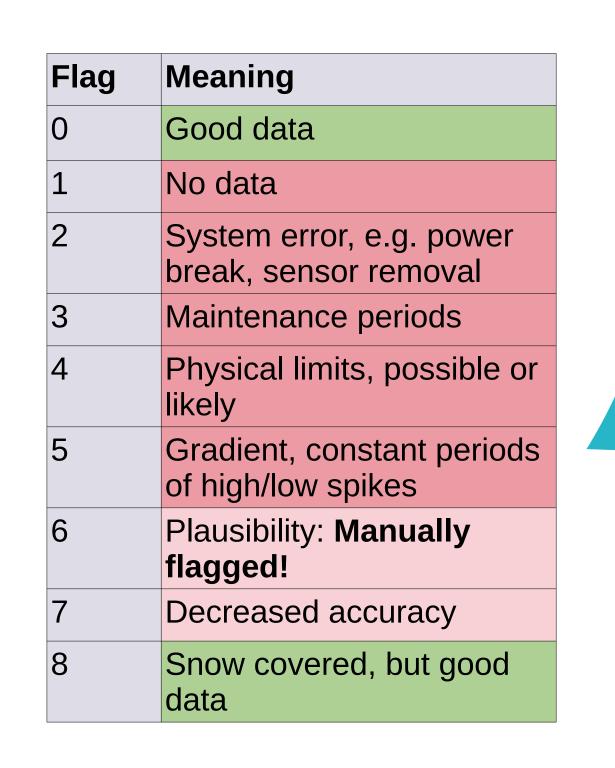
Strategies for good and comprehensive metadata in field-based permafrost research

From research question to global data sharing: good metadata documentation is key to ensure continuous collaboration and data availability for future research.

We outline stages of data acquisition, processing, and analysis, culminating in the publication of results and distribution of high-quality, long-term data sets.

Publish your data!

- For your colleagues and your future self
- Choose a FAIR repository
- Publish all data with quality contol flags
- Publish different levels (raw, quality controlled, ...)
- Add all metadata that might be of interest



Do quality

checks!

snow covered

Contribute data to international networks Updates and corrections based on user feedback Publish final data

Check existing data

and metadata at level 1 with DOI Review and edit data with editorial team

Publish papers

with script

Upload data and metadata to archive Define research question Merge data Science for level 2 Interpolation, Select subset Analysis aggregation for level 1

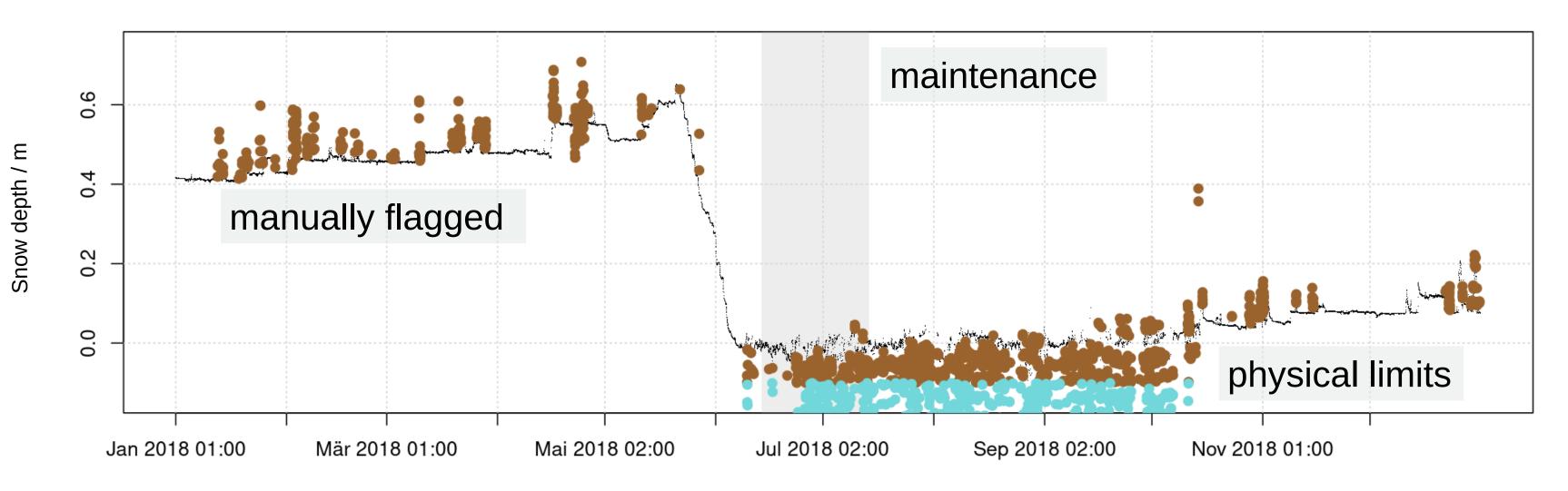
Discuss questionable data Manual checks and visualization Automated

> data checks Calculate derived variables

Apply calibration Read in data

Automatic checks for physical limits, sensor failure, etc. Cross-check with auxillary data, e.g. camera footage, to check if sensor is

Manual flagging of maintenance periods, suspicious data or inplausible values with visual tool



Plan beforehand!

- What data do you need for your science?
- What metadata do you need to understand your data?
 - What pictures do you need?
 - Prepare data collection tools: list of parameters, field book, printed sheets, apps...)

Check standards Choose sensor/logger type, power supply, data transfer Define location, installation details Plan collection of additional metadata Calibrate instruments

Field work





Set up data transmission

Data collection

Note everything!

- Keep a calendar / diary
- Write down all that seems relevant
- Write down all that does not seem relevant at first (weather, reasons for/against a location, person...)
- Take lots of pictures with added information (scale, IDs, ...)
- Digitize data and metadata ideally still in the field

